

**DATE:**       **October 29, 2020**

**TO:**         **ALL INTERESTED PARTIES**

**/s/ SUZANNE M. AMBROSE**

**FROM:**       Suzanne M. Ambrose  
                  Executive Officer

**SUBJECT: NOTICE OF MODIFICATION TO TEXT OF PROPOSED REGULATION**

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**Notice is hereby given** that the State Personnel Board (Board) has made changes to the proposed text for section 547.60.2 (Section 547.60) of Title 2, Chapter 1, of the Code of Regulations (CCR).

The changes are in response to comments received during the 15-day public comment period regarding Section 547.60. The changes being made are:

1. In order to be consistent with DGS guidelines, the regulation has been modified to incorporate additional union notification requirements including the bargaining units notified, the anticipated value of the contract, and the anticipated contract execution date.
2. To ensure clarity, the regulation has been modified to define “days” as “calendar days”.
3. In an effort to provide more clarity to the unions, the regulation has been modified to have “type of work” be changed to “description of work to be performed”.

If you have any comments regarding the proposed changes, the Board will accept written comments between October 30, 2020, and November 16, 2020. All written comments must be submitted to the Board by November 16, 2020, and addressed to:

Lori Gillihan, Chief  
Policy Division  
State Personnel Board  
801 Capitol Mall  
Sacramento, CA 95814  
Email: [lori.gillihan@spb.ca.gov](mailto:lori.gillihan@spb.ca.gov)

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All written comments received by November 16, 2020 which pertain to the indicated changes will be reviewed and responded to by the Board as part of the compilation of the rulemaking file. Please limit your comments to the modifications of the text.